



THE PRESIDENCY  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT: PERFORMANCE MONITORING AND EVALUATION

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# PROGRAMME

## **M&E Learning Network Event on how to build an M&E System**

**Date: Tuesday 31 January 2012**

**Venue: PALAMA Conference Room, Pretoria**

### **Purpose of the M&E Learning Workshop**

- The workshop seeks to provide a platform for sharing ideas and experiences on setting up a functional M&E system; and further receive inputs from stakeholders on the draft guide document to this effect

### **Target Audience and Participants**

- Middle and senior managers in government, especially those whose work directly involves monitoring and evaluation of government policies, plans, programmes and projects

**Leader of the technical and logistics team:** Bongani Matomela, DPME

## PROGRAMME

**Facilitator: Dr. Victor Naidu (Director: M&E Capacity Building, DPME)**

<b>Time</b>	<b>No.</b>	<b>Session</b>	<b>Responsible</b>	<b>Title</b>
<b>08h30 -09h00</b>		<b>Registration and Coffee</b>		
09h00-09h15	1	Welcoming and Purpose of Event	Dr. Victor Naidu	Director: M&E Capacity Building, DPME
0915-09h45	2	Building an M&E System in line with GWM&E policy framework	Stanley Ntakumba	Chief Director: M&E Policy Coordination and Capacity Building, DPME
09h45-10h15	3	Discussions	All	
<b>10h15-10h30</b>		<b>Short Coffee Break</b>	<b>All</b>	
10h30-12h30	4	Breakaway groups to discuss: <ol style="list-style-type: none"> <li>1. <i>The Proposed 10 steps in the Guide</i></li> <li>2. <i>Implementation considerations</i></li> <li>3. <i>Roles and Responsibilities</i></li> </ol>	Nominated facilitators and scribes	
<b>12h30-13h15</b>		<b>Lunch</b>	<b>All</b>	
13h15-14h00	5	Plenary Group Report backs	Facilitators	
14h00-14h20	6	Reflections and Summary	Stephen Porter	Center for Learning on Evaluation Results (CLEAR), Wits University
14h20-14h30	7	Next Steps and Closure	Stanley Ntakumba	Chief Director: M&E Policy and Capacity Building, DPME